



# RENTAL REQUEST

Please forward the completed form to the Rental Coordinator:

falsecreekrentals@vancouver.ca

6046540792

Today's Date/Time: \_\_\_\_\_ Rental Date(s): \_\_\_\_\_ Time: \_\_\_\_\_

Rental Type:  One Time  Ongoing

Day(s) of the Week:  Mon  Tue  Wed  Thu  Fri  Sat  Sun

Activity: \_\_\_\_\_ Approximate Attendance: \_\_\_\_\_

Name of Individual/Company/Society: \_\_\_\_\_ Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

## Room Selection (tick which room you would like to rent):

| Room   | Max Capacity | Standard Fees (Includes taxes) /hr | Registered Society (30% discount) |
|--|--------------|------------------------------------|-----------------------------------|
| <input type="checkbox"/> Lind Hall             | 200          | \$115                              | \$80.50                           |
| <input type="checkbox"/> Tyee Hall             | 60           | \$70                               | \$49                              |
| <input type="checkbox"/> Mini Gym              | 60           | \$70                               | \$49                              |
| <input type="checkbox"/> Boardroom             | 20           | \$35                               | \$24.50                           |
| <input type="checkbox"/> Chinook Room          | 15           | \$35                               | \$24.50                           |
| <input type="checkbox"/> Granville Island Room | 15           | \$35                               | \$24.50                           |
| <input type="checkbox"/> Fairview Room         | 15           | \$35                               | \$24.50                           |

## Event Details

Liquor  YES  NO  
(Must provide copy of Liquor License)

Music  YES  NO

Dancing  YES  NO

### Entandem Fees:

SOCAN + Resound Additional Fee: \$47.50-\$94.62 depending on dancing

### Additional Requirements

Damage Deposit:

Between \$100 – \$1000 (depending on room/nature of event)

### Rental Staff:

\$28 per hour per rental staff (minimum 2 required for events that serve alcohol or have over 50 people)

*You are also required to purchase liability insurance for certain events.*