



# ROOM RENTAL INFORMATION

Weddings – Birthdays – Meetings – Corporate events – Celebrations & More

Quick Guide

## F.A.Q.S

### Who can rent a room?

Rooms at the False Creek Community Centre can be rented based on availability. Centre programs have priority, and all rentals are subject to the approval of the False Creek Community Association.

### How far in advance can I rent a room?

You can book meetings 2-3 months in advance during the Community Centre's operating hours. Community Centre programs are run seasonally and get first priority for rooms. Lind Hall and Tyee Hall may be rented after hours (from 4:00 pm) on a Saturday or Sunday up to one year in advance.

### What's included in a room rental?

Chairs and tables are included in the rental—please specify the number you will need when booking. Renters are responsible for their own set-up and clean-up and should account for that during their rental time (cleaning supplies are provided).

### How do I rent and pay for a room?

Contact the rental coordinator at [falsecreekrentals@vancouver.ca](mailto:falsecreekrentals@vancouver.ca) or call 604-654-0792 with the following information:

- 1) Type of event
- 2) Preferred date & time
- 3) Number of attendees

### Can I serve alcohol?

You must obtain the following to serve alcohol during your rental:

- 1) Advance approval from the Rental Coordinator
- 2) Liquor permit and 'Serving It Right' certificate

\*Alcohol may only be served once the Centre is closed: from 4:00 pm on weekends and from 9:30 pm on weekdays.

### Can I serve food?

Food may be served during the rental with prior approval from the rental coordinator. A Foodsafe Certificate may be required.

### Do I need insurance?

Renters may require additional liability insurance, particularly for larger events or certain activities (e.g. sports).

### Additional charges (applied to both hourly & flat rate rentals):

- Staff are needed for evening (after 4 pm) and weekend rentals at an additional \$28 per hour/staff. Two staff members may be required for large events.
- For large events, we charge a \$1000 damage deposit.
- \*Entandem is a music licensing organization that allows music to be played legally and works to ensure musicians make a living from their music. This tariff is applied to all functions with music.

Full payment must be made one month prior for large room rentals and two weeks for small room rentals.

### Cancellations:

For larger rentals, a cancellation notice must be provided 90 days before the event date to avoid forfeiture of the deposit. For smaller rentals, a cancellation notice should be given at least two weeks before the event date to prevent refusal of the deposit. All cancellation requests must be submitted in writing via email – [falsecreekrentals@vancouver.ca](mailto:falsecreekrentals@vancouver.ca).

### Advertising your event:

No promotional material may use the name "False Creek Community Centre" or its phone number. Only the Centre address may be displayed. For example, invitations could specify the location: "A rented community hall at 1318 Cartwright Street on Granville Island."

Room Rates	Price/hr	Capacity
<b>Board Room (20x25 feet)</b>		20
Regular	\$35.00	
Registered Society	\$25.73	
<b>Chinook Room (20x20 feet)</b>		15
Regular	\$35.00	
Registered Society	\$25.73	
<b>Fairview Room (14x30 feet)</b>		15
Regular	\$35.00	
Registered Society	\$25.73	
<b>Tyee Hall (44x24 feet)</b>		60
Regular	\$70.00	
Registered Society	\$51.45	
<b>Lind Hall (65x49 feet)</b>		200
Regular	\$115.00	
Registered Society	\$84.53	
<b>Mini Gym (64x38 feet)</b>		60
Regular	\$70.00	
Registered Society	\$51.45	
<b>Kitchen</b>		*\$500 damage deposit
Regular	\$35.00	
Registered Society	\$25.73	

### Please be advised that we cannot host events which:

- Require admission fees or for profit ventures managed by the facilitator of the event.
- Represent religious or political organizations.
- Are advertised to the general public.
- Are attended by the media.

To view a room, please make an appointment to ensure that it is vacant and that staff are available to show you the space.

For booking inquiries and room viewings:

**Call:** 604-654-0792

**Email:** [falsecreekrentals@vancouver.ca](mailto:falsecreekrentals@vancouver.ca)

For more information about room specifics, photos, and policies, visit:

<https://falsecreekcc.ca/room-descriptions/>